



**WEYMOUTH HARBOUR – HOT WORK PERMIT**

**Job Information:**

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| --- | --- |
| Location: | Vessel Name (if applicable): |
| Description of work to be undertaken: | |

**Contractor Information:**

|  |  |
| --- | --- |
| Name: | Company: |
| Address: | Email: |
| Telephone: | Mobile: |

**Note: None of the above works are to be started without notifying the Harbour Office**

|  |  |
| --- | --- |
| 1. Area clear of dangerous/combustible materials/liquids? | Yes No |
| 1. Any combustible materials/liquids covered or shielded? | Yes No |
| 1. Adjacent areas clear of dangerous/combustible materials/liquids? | Yes No |
| 1. Area of work adequately ventilated? | Yes No |
| 1. All ‘hot work’ equipment in good order? | Yes No |
| 1. Is there a designated Area Supervisor? | Yes No |
| 1. Is there a lookout or assistant? (lone working) | Yes No |
| 1. Adequate shielding available to protect members of the public? | Yes No |
| 1. Adequate insurance cover in place for the work being undertaken? | Yes No |
| 1. Risk assessments completed? | Yes No |

|  |  |  |
| --- | --- | --- |
| Details of any site specific risks, special conditions, or precautions needed: | | |
| Work commences when? | Date | Time |
| Works finishes when? | Date | Time |
| I have personally examined the above precautions and am satisfied that all necessary safety arrangements have been taken and will be maintained for the duration of the work.  I will immediately report to Weymouth Harbour any incident accident or dangerous occurrence.  I will inform Weymouth harbour when works are complete. | | |
| Name: | Signature: | Date: |

**Fire Watch**

Work areas and all adjacent areas to which sparks and heat might have spread **must be inspected immediately and for at least 30 minutes after the work has been completed to be found fire safe.**

**To be completed by Weymouth Harbour**

|  |  |  |
| --- | --- | --- |
| Permission Granted:  | Signature: | Date: |
| Permission Refused:  |

**We are committed to protecting your personal data; our Privacy Notice can be found on our** [**website**](http://www.weymouth-harbour.co.uk/fcimages/files/Weymouth%20Harbour%20GDPR-%20Privacy%20Notice%20-%202018_05_24.pdf) **or please ask for a copy.**

**Harbour Masters Office, 13 Custom House Quay, Weymouth. Dorset DT4 8BG**

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