

## WEYMOUTH HARBOUR – WORKING AT HEIGHT

### Job Information:

Location:	Vessel Name (if applicable):
Description of work to be undertaken:	

### Contractor Information:

Name:	Company:
Address:	Email:
Telephone:	Mobile:

**Note: None of the above works are to be started without notifying the Harbour Office**

1. Are the weather conditions acceptable?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Are appropriate signs to be erected?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Is there any risk from falling objects? If YES, state risk reduction measures in place.	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Is the area to be barricaded?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5. Is scaffolding and/or harnesses required? If YES, confirm that they are in place and checked.	Yes <input type="checkbox"/> No <input type="checkbox"/>
6. Is a licence required for any scaffolding?	Yes <input type="checkbox"/> No <input type="checkbox"/>
7. Is there a designated Area Supervisor?	Yes <input type="checkbox"/> No <input type="checkbox"/>
8. Is there a lookout or assistant? (lone working)	Yes <input type="checkbox"/> No <input type="checkbox"/>
9. Are there any existing overhead services crossing or adjacent to proposed working heights? If YES, state location:	Yes <input type="checkbox"/> No <input type="checkbox"/>
10. Adequate insurance cover in place for the work being undertaken?	Yes <input type="checkbox"/> No <input type="checkbox"/>

11. Risk assessments completed?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Details of any site specific risks, special conditions, or precautions needed:			
Work commences when?	Date	Time	
Works finishes when?	Date	Time	
<p>I have personally examined the above precautions and am satisfied that all necessary safety arrangements have been taken and will be maintained for the duration of the work.</p> <p>I will immediately report to Weymouth Harbour any incident accident or dangerous occurrence.</p> <p>I will inform Weymouth harbour when works are complete.</p>			
Name:	Signature:	Date:	

**To be completed by Weymouth Harbour**

Permission Granted: <input type="checkbox"/>	Signature:	Date:
Permission Refused: <input type="checkbox"/>		

**We are committed to protecting your personal data; our Privacy Notice can be found on our [website](#) or please ask for a copy.**

**Harbour Masters Office, 13 Custom House Quay, Weymouth. Dorset DT4 8BG  
 Email: [weymouthharbour@dorsetcouncil.gov.uk](mailto:weymouthharbour@dorsetcouncil.gov.uk)**