



### TERMINATION OF BERTHING LICENCE

The owner(s) has the right to terminate the Licence. A Termination of Berthing Licence Form must be completed to record the owner(s) decision and returned to the Harbour Office. **Upon receipt** of the Termination Licence form, a 28 day notice period commences (14 days notice if a temporary berth). The owner(s) remains liable for harbour dues and charges until such notice is completed or the vessel has been removed from the Harbour if later. Please do not cancel your direct debit – it will be put on hold until the account is reconciled; if there is an underpayment you will be contacted by one of the Harbour Team to arrange full and final settlement. Any overpayments will be paid back to you at the end of the notice period.

If the notice period falls on or after 15 March during the Term of the Licence a refund of berthing fees is not given.

Berth Number \_\_\_\_\_ Vessel name \_\_\_\_\_

I hereby give 28 days notice (14 days notice if a temporary berth) to terminate the Berthing Licence for the above named vessel.

If the vessel is sold during the notice period, the owner(s) must advise the Harbour Office immediately and remains liable for charges until such notice is completed. Rights of berthing can not be transferred upon the sale of the vessel. The new owner should negotiate their own Berthing Licence Agreement with the Harbour Office. If the vessel remains on the berth without a Berthing Licence Agreement, charges will become due to the new owner and they may be requested to remove the vessel.

Please return pontoon keys and electricity cards within 7 days of relinquishing the berth and, if applicable, any outstanding electricity credit on the bollard should be downloaded back onto the card. Failure to return keys and cards within 7 days will result in the deposits being forfeited.

An annual berth holder who terminates their Licence will be liable to an administration charge as covered in the Scale of Charges.

Owners Name \_\_\_\_\_ Signature \_\_\_\_\_

Dated \_\_\_\_\_

Owners Name \_\_\_\_\_ Signature \_\_\_\_\_

Dated \_\_\_\_\_

**PLEASE NOTE ALL OWNERS MUST SIGN** Office use: date form received \_\_\_\_\_

**We are committed to protecting your personal data; our Privacy Notice can be found on our [website](#) or please ask for a copy.**

**Please see Weymouth Harbour Conditions of Berthing for full Terms and Conditions, available from the Harbour Office or on our Website**

**Harbour Masters Office, 13 Custom House Quay, Weymouth. Dorset DT4 8BG  
Email: [weymouthmoorings@dorsetcouncil.gov.uk](mailto:weymouthmoorings@dorsetcouncil.gov.uk)**