

## Consultative Group Terms of Reference (10 June 2019)

# Weymouth Harbour Consultative Group

## Terms of Reference

- (1) Dorset Council's Harbours Committee (HC) will establish a group, to be known as the **Weymouth Harbour Consultative Group**. The HC will regularly consult the Consultative Group (except in a case of special urgency or where it would be seriously detrimental to the interests of the Council to do so) on all matters substantially affecting the conservation, protection, regulation, management, maintenance and improvement of the harbour and its navigation.
- (2) The Consultative Group shall consist of **twelve representatives** invited from the following organisations and harbour interest groups:
  - (a) **two** Councillors shall be appointed, one nominated by Weymouth Town Council and one a member of the HC, to represent Council interests.
  - (b) **one** shall be appointed on the nomination of the training and education schools including the Sea Cadet Training Centre, Weymouth Outdoor Education Centre (WOEC) and Royal Yachting Association (RYA) schools.
  - (c) **one** shall be appointed on the nomination of the Clubs of Weymouth to represent the interest of the Clubs using the Harbour including sailing, rowing, angling and any other leisure clubs with vessels.
  - (d) **one** shall be appointed on the nomination of the Commercial Fishermen using the Harbour.
  - (e) **one** to represent the Charter Boat Associations in the harbour including both dive and fishing charters.
  - (f) **one** to represent the Leisure Weymouth Beach Users including swimmers, board and kite sailors, personal watercraft users and paddle-boarders.
  - (g) **one** to represent commercial passenger carrying vessels interests in the harbour including trip boats, mackerel boats, rowing boats and pedaloes.
  - (h) **one** to represent the interests of the boat owners using Council owned Inner Harbour non-commercial moorings including chain and sinker moorings.
  - (i) **one** to represent the interests of Dean and Reddyhoff moorings.
  - (j) **one**, to represent the Harbour Traders Association encompassing all shoreside traders close to the harbour.
  - (k) **one** to represent the RNLI.
- (3) The Consultative Group will meet **four times a year**, their meetings being interleaved with those of the HC, which will normally meet up to four times a year.
- (4) If the Council does not receive a nomination for any reason from any of the organisations mentioned in Clause 2 (a) to (k) above, the Council may, after consulting with other organisations it thinks appropriate, appoint a suitable

alternative or none at all. This procedure will also be followed should any of the organisations mentioned in Clause 2 (a) to (k) above cease to exist or the function of the organisation changes significantly.

- (5) The Council shall not be obliged to appoint a person who is duly nominated in accordance with any of sub-paragraphs (a) to (k) above but may request the body or bodies who made the nomination to nominate another person.
- (6) The term of office of a member of the Consultative Group shall be **three years** from the date of his/her appointment and, on ceasing to hold office, (s)he shall be eligible for re-appointment for a further 3 years only: provided that a member of the Consultative Group may at any time, by notice in writing to the Council, resign his/her office.
- (7) The Consultative Group may determine its own quorum and procedures.
- (8) The Consultative Group shall nominate its own Chairman who shall not be a Councillor. The Chairman shall represent the group on the Harbours Committee as a non-voting member.
- (9) Without prejudice to paragraph (1) above, the Harbours Committee shall seek the views of the Consultative Group on:-
  - (a) the Weymouth Harbour Business Plan;
  - (b) proposals to vary any charges in relation to business and recreational use of the harbour and its use by any vessels;
  - (c) the making of byelaws or directions;
  - (d) proposals to construct or license any significant works in the harbour including dredging; or
  - (e) changes to the use of the harbour.
- (10) The Harbours Committee shall take into consideration any matter, recommendation or representation which may from time to time be referred or made to them by the Consultative Group, whether or not it has been consulted by the Harbours Committee on the matter, recommendation or representation so referred or made.
- (11) Any nominated member that **misses two consecutive meetings** shall be removed from the group and the nominating body will be asked to nominate a new representative.
- (12) Members may **nominate a substitute** to attend the Consultative Group meetings.
- (13) Dorset Council will find a venue and provide secretarial support for the Consultative Group meetings.
- (14) The Weymouth Harbour Master (or substitute representative) will attend Consultative Group meetings to observe and advise but will have no voting rights.